

bluestones
supply chain

Sirenum Candidate Guide

Meet MySirenum

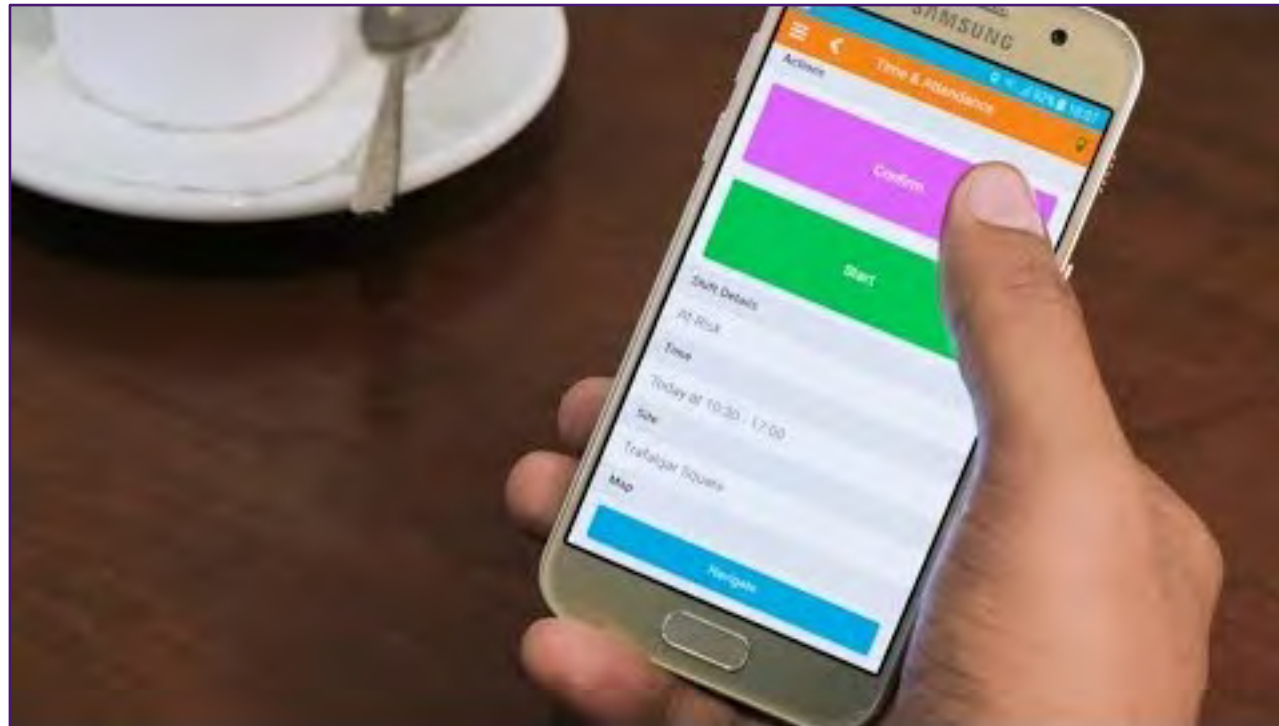
An app built for you, to put you in control of your work-life schedule.

- You tell us when you're available for work.
- You receive alerts as soon as suitable work opportunities become available.
- You accept or decline offers with one click.
- You clock-in and out of each assignment which makes getting paid easier and faster.
- You can view your gross payment details.



Meet MySirenum

Watch the intro video...



Get the Sirenum app

MySirenum is available for iOS and Android.

The app is not available on Windows devices



Username and password

➤ Username

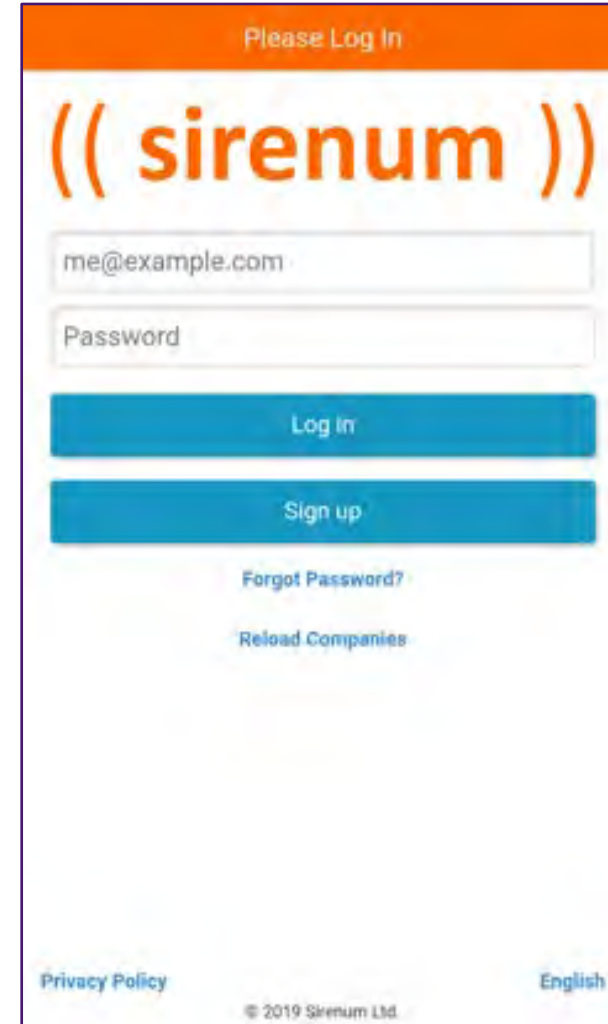
The app needs the email you signed up with at the time you registered with us

➤ TIP

If you have trouble logging into your app, select 'Forgot Password' and enter in the required details.

A password reset link will be sent to your email address.

Follow the instructions and log into the app.

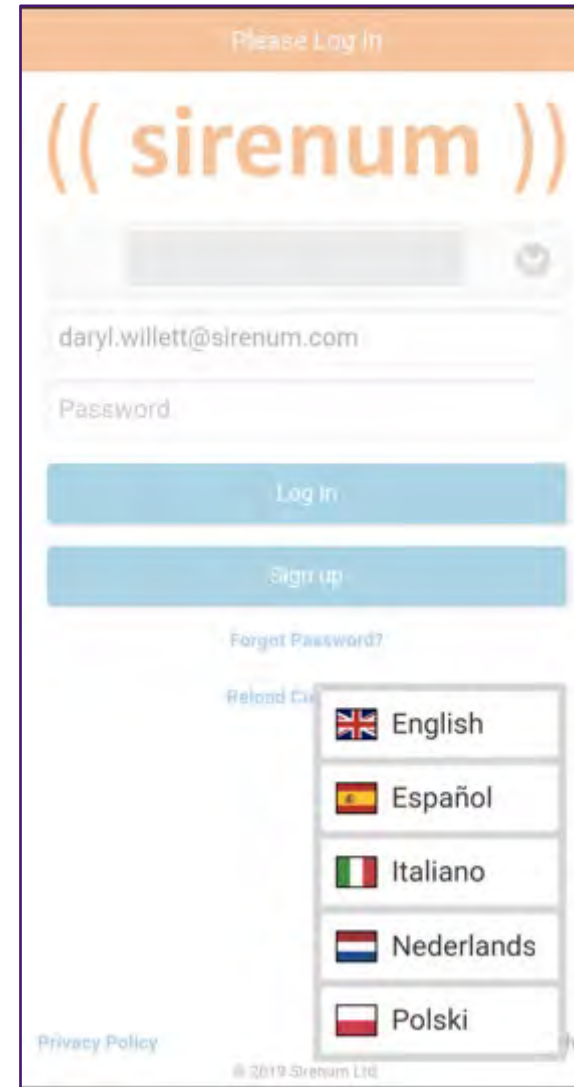


The screenshot shows a mobile app login screen for Sirenum. At the top, there is an orange header with the text "Please Log In". Below the header, the Sirenum logo is displayed in large orange text: "((sirenum))". Underneath the logo, there are two input fields: the first contains the email address "me@example.com" and the second is labeled "Password". Below these fields are two large blue buttons: "Log in" and "Sign up". At the bottom of the screen, there are two links: "Forgot Password?" and "Reload Companies". In the footer, there are three items: "Privacy Policy" on the left, "© 2019 Sirenum Ltd." in the center, and "English" on the right.

Available languages

MySirenum is available these languages:

- English
- Spanish
- Italian
- Dutch
- Polish

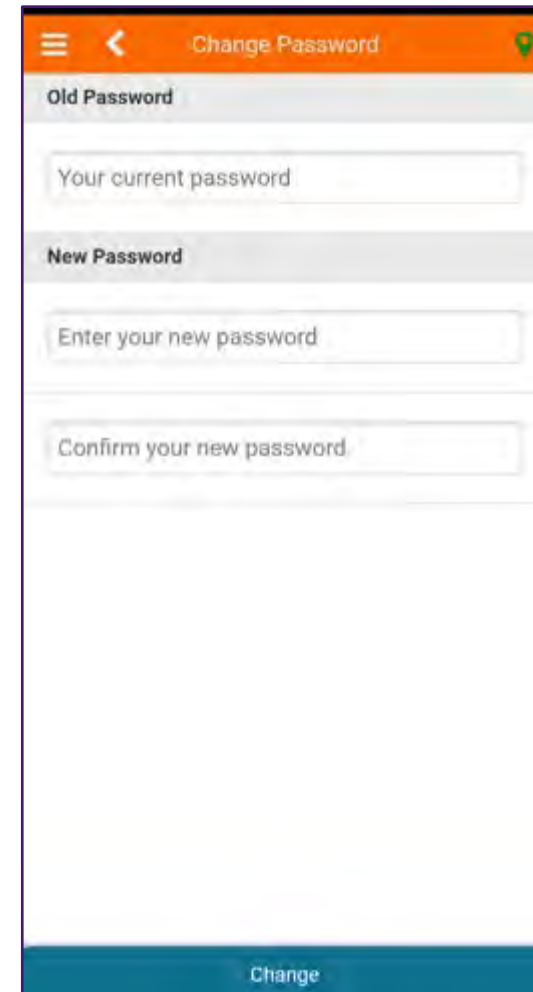


Changing your password

It is possible to change your password within the MySirenum App.

Go to the Main Menu and press CHANGE PASSWORD

Enter in your current password followed by a desired password.



The screenshot shows the 'Change Password' screen in the MySirenum App. The screen has an orange header with a menu icon, a back arrow, the title 'Change Password', and a location pin icon. Below the header, there are three input fields: 'Old Password' with the placeholder 'Your current password', 'New Password' with the placeholder 'Enter your new password', and a second 'New Password' field with the placeholder 'Confirm your new password'. At the bottom of the screen, there is a teal button labeled 'Change'.

Availability

Tell us when you are **AVAILABLE**:

Click a square on the calendar once and it will turn GREEN. This shows you as available.

Tell us when you are **UNAVAILABLE**:

Click a square TWICE and it will turn RED. This shows you as unavailable.

To change the above click the square a THIRD time and it will change back to a blank square.

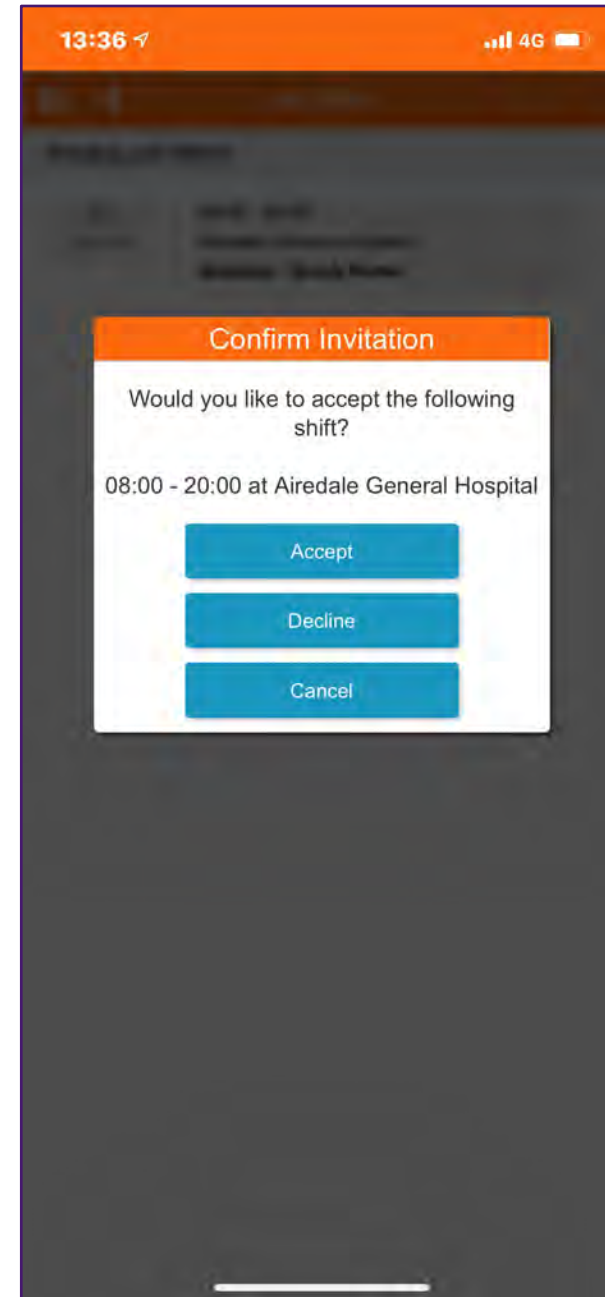
Once completed press **SAVE** and this will update your consultant.



Accept or decline work

When reviewing your shifts, you can choose whether to **ACCEPT** or **DECLINE** offers of work with a single tap.

Select the Shift to see the full details and Accept or Decline the shift.



Your work schedule

WEEKLY VIEW

Click SHIFTS from the left-hand side menu.

This gives you details of all shifts you have AGREED to for current and future weeks.

TIP

You can navigate through previous and future weeks by pressing the arrow keys at the bottom of the screen.



Calendar view

CALENDAR VIEW all your SHIFTS

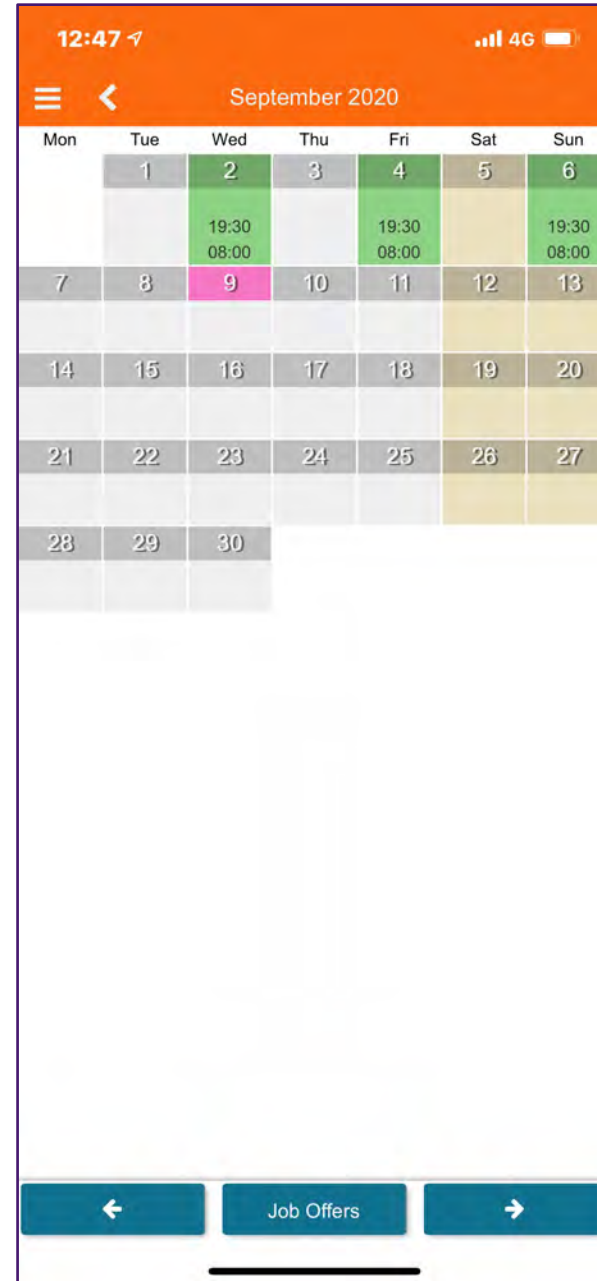
You can see all the shifts you've agreed to work in a calendar style.
Each SHIFT shows as a GREEN box.

Tap on any GREEN box to see:

- Date
- Time
- Location

TIP

Keep your availability updated so that you receive regular work offers



Managing your shifts

From the CALENDAR VIEW

Scroll down to see a range of options, including:

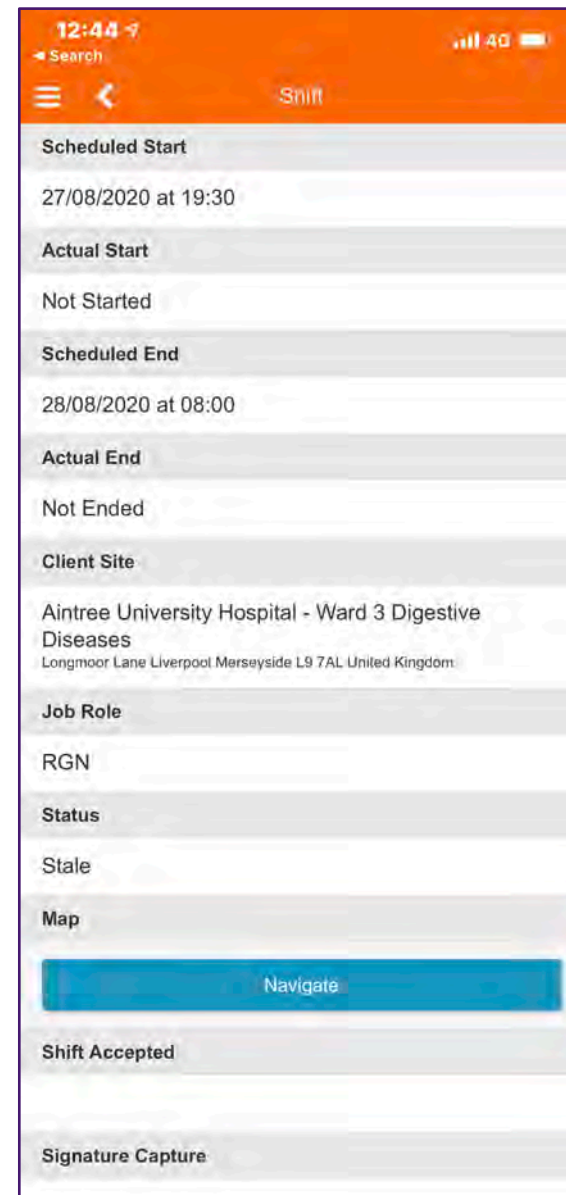
- Navigate
- Sign for your shift
- Capture a photo

By selecting 'Navigate' you see the exact map location of the selected shift.

TIP

Use NAVIGATE to see the SHIFT LOCATION, choose your preferred transport method and receive route information.

You'll also see an estimated arrival time from your current location



Job offers

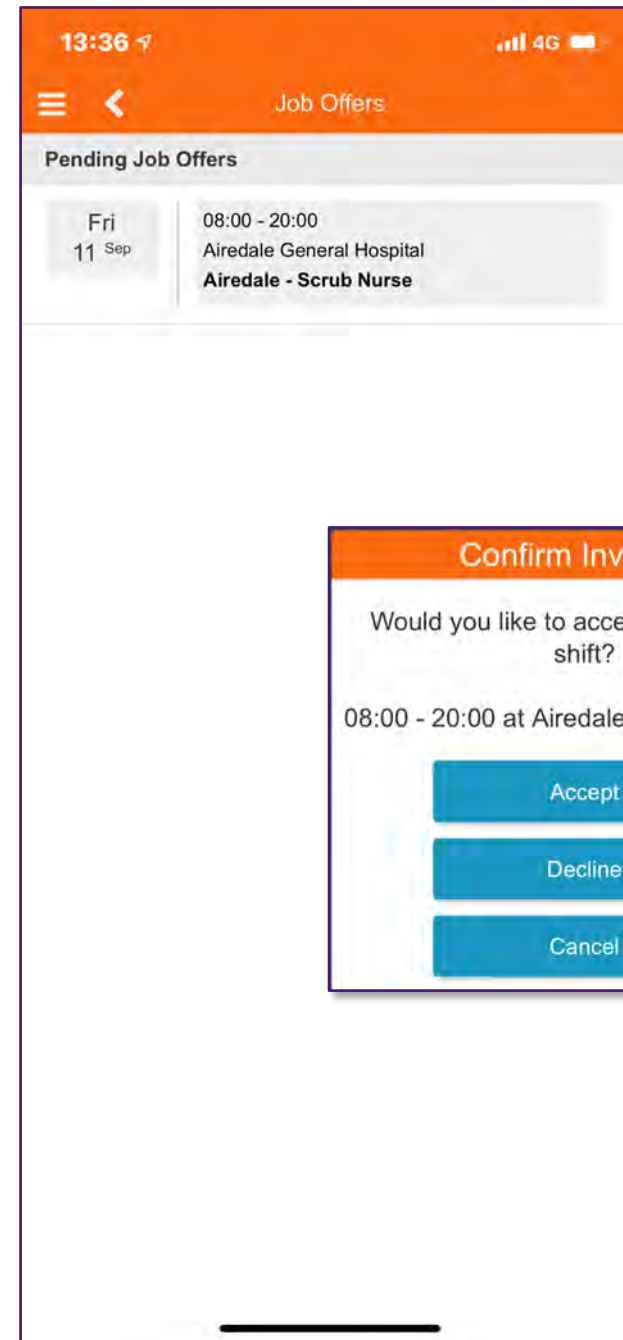
Available to Work?

From time to time you will be offered opportunities.

These will appear in Job Offers in MySirenum.

Review the shift details and either accept or decline the offering.

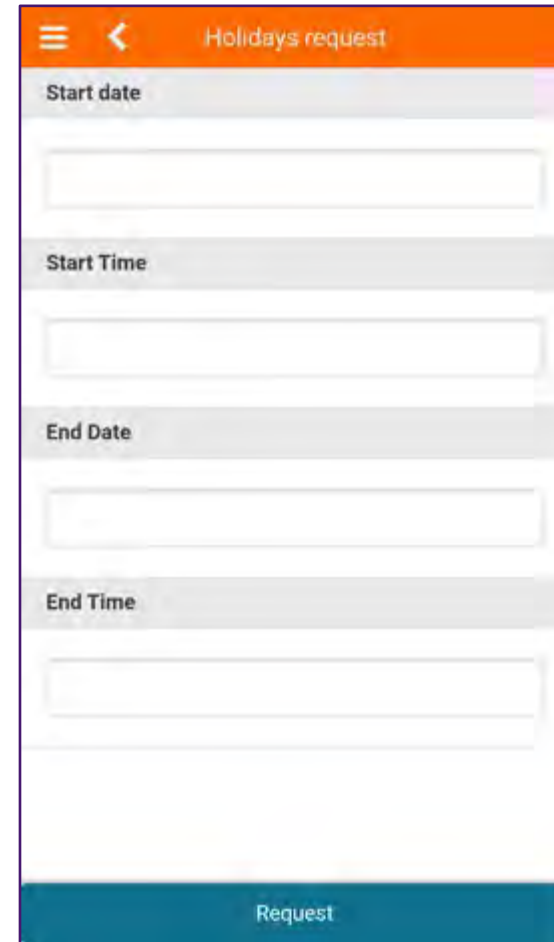
If you accept and the positions hasn't been filled the shift will be assigned to you.



Holiday requests

Click 'Holiday Requests' from the menu on the left hand side.

This will ask you for a start date, start time, end date, and end time.



The screenshot shows a mobile application interface for submitting a holiday request. The title bar is orange and contains a menu icon, a back arrow, and the text "Holidays request". The form consists of four sections, each with a grey header and a white input field: "Start date", "Start Time", "End Date", and "End Time". At the bottom of the screen is a teal button labeled "Request".

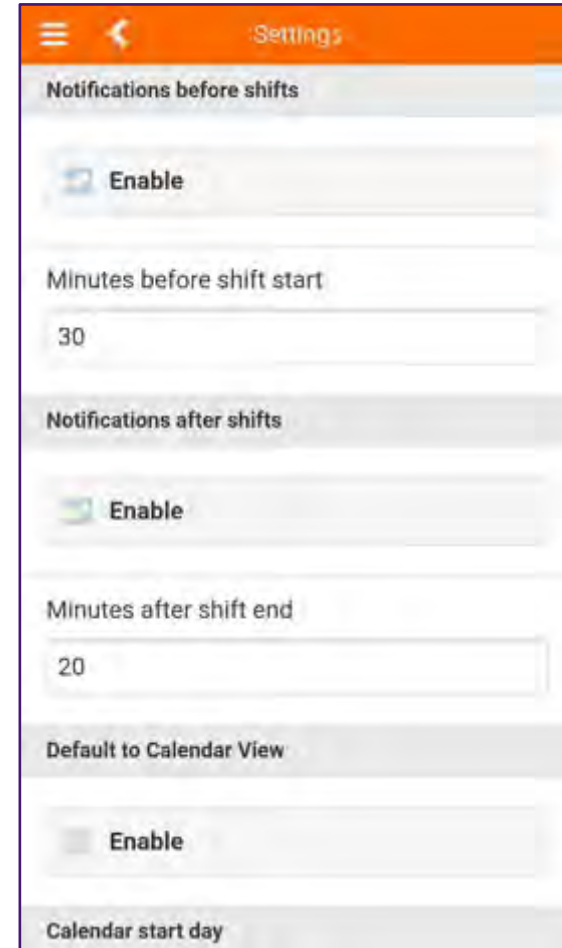
Settings

Personalise your app

From the SETTINGS tab you can:

- Enable reminders for START and END shifts
- Set the Calendar View as Default
- Enable sound notifications

Other items too...



For more information

Visit:

<https://bluestones-sc.co.uk/sirenum> (from Bluestones Supply Chain)

<https://sirenum.com/university/mysirenum-course/> (from the app developers)